

## Organisational information for the participants of the XVII International Amaldi Conference 14 – 16 March 2008, DESY Hamburg, Germany

Thank you for accepting the invitation to attend the XVII International Amaldi Conference that will take place from 14-16 March 2008 at the Deutsches Elektronen-Synchrotron (DESY) in Hamburg. The following bulletin will give you some general organisational information. Please visit also the website of the Conference at <u>http://amaldi2008.desy.de</u> and check for news, updates and other information.

**Location:** This year's Amaldi Conference will take place at the site of DESY (<u>http://www.desy.de</u>) located in the west of Hamburg. DESY will provide us with the necessary infrastructure and support. The plenary session will be held in the main auditorium which is equipped with beamer, PC and other technical requirements. The DESY campus is signposted to point you to the right buildings and facilities. The gate keepers at the DESY main entrance will provide you with a plan of the DESY site.

**Accommodation:** For all invited participants accommodation on-site is offered. Attendees can conveniently stay in the DESY Guest House which guarantees short walking distances to the auditorium. We will provide free room and board for three nights with arrival date on Thursday, 13 March 2008 and departure date on Sunday, 16 March 2008. A fourth night is possible, but at your own expense (13 Euro/night). Some rooms can be used as doubles. If you intend to bring your partner (at your own expense) please inform us as soon as possible.

**Meals:** Breakfast, lunch and the dinner on Saturday night will be served at the DESY canteen. Coffee during the breaks is served in the foyer of the auditorium.

**Transportation to DESY**: The site of DESY is located in the west of Hamburg. Guests who travel by train can easily reach DESY by public transportation (see attachment) within 45 minutes from the Hamburg main station. For public transportation you can buy a ticket from the automatic ticket vending machines at the stations.

For guests arriving by plane on Thursday, 13 March, we intend to organize a shuttle service between Hamburg airport and DESY (max. 45 minutes) and return on Sunday, 16 March. Please let us know as soon as possible about your exact arrival and departure times (day, time, airline) to help us organize the shuttle service. If needed, you can also use public transportation between airport and DESY (ca. 90 minutes). A taxi ride takes at least 25 minutes depending on traffic and costs approximately 30 Euro.

**Social Programme:** For all participants who arrive early enough on Thursday, 13 March, we will offer a guided tour to the research facilities of DESY, starting at 4 p.m. Afterwards, at 6 p.m., an informal get-together will take place in the foyer of the auditorium. Snacks and beverages will be served.

On Friday afternoon all participants are invited to a boat trip through the famous port of Hamburg which will lead us to Hamburg's town hall where a reception will be given by Hamburg's Senate. After that the conference dinner will be held.

The conference secretary will be happy to assist accompanying persons in organising sightseeing tours of Hamburg.

**Computing/Printing:** During the Conference WLAN access to the Internet will be available throughout the DESY campus. A short on-line registration procedure for your laptop is required to access the Internet. There will be a small number of PCs set up in the auditorium's foyer. Only limited printing and copying service will be available.

**Talks/Contributions:** We urge all speakers to provide us with an electronic version (formats: ps, pdf, ppt) of their contributions prior to the conference for posting on the conference website <a href="http://amaldi2008.desy.de">http://amaldi2008.desy.de</a>. A special download area for documents on the website is set up and access to documents in this area will be restricted to attendees only.

Please send in the electronic version of your documents to the following Email address: amaldi2008@desy.de

**Registration and Conference Secretary:** The Conference secretary will be available from mid-day 13 March onwards at a registration desk in the foyer of the auditorium. The desk remains open throughout the conference and will be also your main contact point where you can get help at any time.

**Climate:** The weather in Hamburg in mid-March is usually windy and cold – minimum and maximum temperatures are between 0°C and 7°C and there is always the chance of some light rain.

We are looking forward to welcoming all of you in Hamburg. If you have any questions please do not hesitate to contact us either per e-mail under <u>amaldi2008@desy.de</u>, or call us under +49 40 8998 3612.

Hamburg, January 2008

## Address

DESY, Notkestrasse 85, 22607 Hamburg

## By train

Travelling by train you will most likely arrive at Hamburg central station. There you transfer to metro train (1), direction Blankenese/Wedel (not Poppenbüttel!). Just follow the green signs to the tracks downstairs.

If you do not have a city mobil card, please purchase a *ticket* using the orange ticket vending machines close to the stairs. Press the button "3", insert 2,60 Euro (coins as well as 5-, 10- and 20-Euro notes are accepted) and wait for the ticket to be printed.

After a 20 minutes ride passing Landungsbrücken, Reeperbahn and Altona, you get off at the station called <u>"Othmarschen</u>". Getting off the train turn left, go down the stairs and turn right, where you will find the <u>metro bus line 1</u>, <u>direction Schenefelder Holt</u> (not Altona!) via Bahrenfeld Trabrennbahn. The bus takes you directly to the station "Zum Hünengrab/DESY". There you get off and use the main gate.

In case your train also stops at Hamburg Altona, you transfer to metro train S1 in Altona. From there it takes only 5 minutes to get to "Othmarschen". Don't forget the ticket, see instructions above.

## By plane

Arriving at Hamburg airport you take the bus line 110 "Airport Express" departing in front of each terminal. It takes you to the metro station "Ohlsdorf" within approximately 15 minutes. There you transfer to <u>metro train</u>, direction Blankenese/Wedel (not Poppenbüttel!) and follow the directions above. The train ride takes you about 40 minutes. Don't forget your ticket to be purchased at the bus driver.

A taxi ride takes at least 25 minutes depending on traffic and costs approximately 30 Euro.